



Certification of Teacher Aide, Teacher Corps, Job Corps Service

Teachers' Retirement Systems of Alabama
PO Box 302150, Montgomery, Alabama 36130-2150
877.517.0020 • 334.517.7000 • www.rsa-al.gov



Your SSN

Your Information

Part I

To be completed by the member.

Name _____
First Middle/Maiden Last

Address _____
Street or P.O. Box City State ZIP Code

Telephone Number _____ Email Address _____

Date of Birth _____

TRS System for which you were an employee _____

Acts 93-768 and 98-385 provide for the purchase of Teacher Aide, Job Corps, and Teacher Corps Service for which you do not have credit in TRS of Alabama or other public retirement program. The law stipulates that you must be an active and contributing member of TRS with at least 10 years of service to be eligible to purchase this service. You may purchase service in increments of full years up to a maximum of 10 years. The cost to purchase this service will be calculated by TRS upon receipt of this certification and you will be notified of the cost. This service must be purchased prior to your effective date of retirement or the opportunity will be lost.

Employee Information

Part II

To be completed by the employer.

Please certify the following information by scholastic year (July 1 - June 30) for the period the above individual was employed by you in the job classification listed.

Job Classification _____

TRS Member Entry Date _____

School Year July 1 - June 30	Contract Salary	Actual Salary Paid	Total Months Worked	Number of Months Contracted	Time Basis (Full, 3/4, 1/2, 1/4)

Employer Certification

Name and Title _____
Please Print

Telephone Number _____

Sign Here →
Certifying Official

Signature _____ Date _____

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Instructions

Act 93-768 and Act 98-385 allow an active and contributing member of the Teachers' Retirement System with ten (10) years of contributing membership service to purchase up to ten (10) years of service as a Teacher Aide, as a participant in the Teacher Corps Program, or as a participant in the Jobs Corps Program in the Alabama public schools. You may purchase credit for this service in increments of not less than one year (unless the total service or balance is less than one year). This service may be purchased at any time prior to the effective date of retirement.

The cost for this service is calculated based on the actuarial value of this service based on your age, average salary, total service at the time of your purchase, and the time remaining until your earliest retirement eligibility date. Your purchase will be audited after the close of the scholastic year in which the purchase is made and any necessary adjustments will be made based on any changes in the above parameters, which were used in the calculation.

If you wish to pursue the purchase of this service, please have the organization that employed you complete the attached certification form and return it to our office. Upon receipt of the completed certification form, we will calculate your cost for any eligible service and notify you of the amount to remit. If you have any questions regarding this, please contact our office.