



Open Position: RSA Investment Accounting Analyst

The RSA Accounting Division is currently seeking an RSA Investment Accounting Analyst, an unclassified position. Not every applicant who submits a resume will be interviewed.

Job Title:

RSA Investment Accounting Analyst

Date:

February 13, 2026

POSITION OVERVIEW

The RSA Investment Accounting Analyst is a full-time position with the Retirement Systems of Alabama. This is advanced professional investment accounting and/or supervisory work in directing or coordinating major investment accounting operations, compliance, and reporting. The position of RSA Investment Accounting Analyst involves the Planning, Implementation, Documentation, and Supervision of the Investment Accounting control environment as it relates to day-to-day Trading and Reporting activities, monthly, quarterly, and annual reporting, and special projects in the RSA Investment Accounting section. The Investment Accounting section is responsible for managing and projecting the cash needs of the RSA funds through the cash management function, settling all trading activity, working closely with Investment and other internal staff, communicating directly with state agencies, brokers, custodial banks and other external individuals or firms, recording the daily investment activity, reconciling all investment related accounts, and all reporting requirements for all funds and agencies for which RSA manages the investment activity. The position will be exposed to and must understand very complex investments and the industry standards and legislated requirements surrounding the purchase, holding and disposal of those particular securities and invested assets.

QUALIFICATIONS AND SKILLS REQUIRED

- Proficient with office equipment (i.e., Desktop Computing, Scanner, Telephony, 10-Key Calculator)
- Proficient in MS Office Applications (i.e., Word, Excel, Outlook)
- Superior communication abilities (Interpersonal and Written)
- Willingness to meet deadlines and adhere to scheduling demands
- Strong ability to work in a team environment
- Strong attendance record

EDUCATION

- Bachelor's degree from an accredited four-year college or university with a major in accounting.

And 1 of the 3 below requirements or 1 of the Preferred Designations below:

- Graduate degree from an accredited college or university in the field of accounting in conjunction with ten (10) years of extensive progressively responsible experience in professional-level accounting, financial auditing, and/or compliance auditing, with substantial experience in investment accounting.
- Graduate degree from an accredited college or university in the field of accounting in conjunction with five (5) or more years of extensive progressively responsible experience in the public accounting profession that includes, financial auditing, and/or compliance auditing, with experience in financial statement review and analysis.
- In lieu of a graduate degree, fifteen (15) or more years of extensive progressively responsible experience in professional-level accounting, financial auditing, and/or compliance auditing, with substantial experience in investment accounting.

PREFERRED DESIGNATION REQUIREMENTS

CPA, CFA or other recognized accounting, finance, or investment related designation

MAJOR DUTIES AND RESPONSIBILITIES

- This position supervises, trains, and evaluates the performance of direct and indirect staff related to their assigned duties and responsibilities as developed and maintained by this position.
- This position utilizes detailed knowledge of formal policies and procedures as established by industry standards and best practices, accounting and other regulatory bodies, legislative actions contained in the *Code of Alabama 1975*, board resolutions, attorney general's opinions, and those developed by staff to process all investment related activities and recordings in the most efficient and effective manner. This includes the evaluation, acquisition, build out, testing and implementation of systems and software to achieve the above directive.
- The position is responsible for the reconciling of all systems which reflect the book of record to the custodial banks as well as to all ledgers and sub-ledgers used to carry out the functions and recordings of the investment accounting section.
- This position is responsible for the market valuations of all investments held by RSA. This includes those investments where market values are readily available based on exchange traded prices and those where third-party valuation and appraisal firms are engaged to periodically issue reports providing a current valuation.
- This position is responsible for reporting of all investment accounting data as required or requested by industry standards and best practices, accounting and other regulatory bodies, legislative actions contained in the *Code of Alabama 1975*, special request by legislative bodies, board resolutions or special requests, professional firms hired by RSA, and those requested internally by RSA staff. Specifically, this includes monthly, quarterly, and annual financial statements and filings (CAFR, Annual Report), industry surveys, semi-annual board reporting, reports for external auditors and state examiners, and reporting requests of interested parties made through the Alabama Public Records laws.
- This position is responsible for communicating with individuals and firms outside of RSA. This includes the custodial bank, investment brokers, management and staff of RSA owned or funded companies, system and software vendors, Comptroller's and Treasurer's Office, local banks, RSA engaged law firms, and professional firms hired by RSA and external auditors. This position must be able to communicate all issues, questions or concerns efficiently and effectively to these external individuals or groups in order to perform the responsibilities of this position and to carry out the business and objectives of the RSA.
- This position is responsible for communicating with individuals and departments inside of RSA. This includes staff of other accounting sections, investment staff, real estate staff, legal staff, communications, and administrative staff. This position must be able to communicate all issues, questions or concerns efficiently and effectively to these internal individuals or groups in order to perform the responsibilities of this position and to carry out the business and objectives of the RSA.

The above statements are intended to describe the general nature and level of work performed by this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. All staff members may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The successful candidate for this non-merit position will work with the Accounting Division Monday-Friday, 8:00 a.m. to 5:00 p.m. on-site at our RSA Administration building in downtown Montgomery.

SPECIAL NOTE: Not everyone that applies for this open position will be interviewed.

Applicants hired by the State of Alabama (RSA) on or after January 1, 2012, will be subject to the E-Verify process pursuant to Act No. 2011-535.

Resumes must be submitted to the Retirement Systems of Alabama, Attention: Human Resources Division, Suite 544, P.O. Box 302150 Montgomery, AL 36130-2150.

Email to RSA.HumanResourcesMail@rsa-al.gov or Fax: 334.517.7906.

Submission Deadline: Friday, February 27, 2026.

Starting Salary: \$78,120.00 – 97,716.00 annually.

Starting salary will be based on qualifications and experience.

The Retirement Systems of Alabama is an Equal Opportunity Employer