



Open Position: RSA Grounds Worker

The RSA Landscape Division is currently seeking an RSA Grounds Worker, an unclassified position. Please submit a resume to Human Resources by the close of business on **Tuesday, December 19, 2023**. Not every applicant who submits an application will be interviewed.

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| Job Title | RSA Grounds Worker | Announcement Date | December 5, 2023 |
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JOB DESCRIPTION

This position is responsible for maintaining eight Class A office buildings, seven parking decks, the Montgomery Renaissance Hotel & Spa, Helen Hunt Early Learning Center, RSA Activity Center, and RSA Pavillion Park park in downtown Montgomery.

QUALIFICATIONS AND SKILLS REQUIRED

- Completion of the tenth grade.
- Considerable knowledge of groundskeeping and horticultural practices.
- Working knowledge of the care and maintenance of flowers, trees, and shrubs common to the grounds of RSA properties.
- Ability to maintain and make routine repairs to such tools and equipment as ground maintenance implements and power lawn equipment and mowers.
- Ability to plan, lay out, and supervise the work of laborers.
- Sufficient physical condition to perform the manual labor associated with gardening and lawn maintenance. Must be able to lift at least 100 pounds.
- Position in this class requires possession of a valid Alabama Driver's License.

MAJOR DUTIES AND RESPONSIBILITIES

- Supervises and participates in planting, watering, spraying, trimming, sodding, and mowing work on lawns, shrubbery, gardens, and walks.
- Performs the removal of dirt, rubbish, leaves, and other refuse; performs repairs on lawns, lawn facilities, walks, streets, and parking areas.
- Supervises filling, surfacing, hauling, and fertilizing operations on lawns and gardens.
- Keep records of time worked, materials, and equipment.
- Performs related work as assigned.
- The successful candidate for this position will work with the Landscape Division Monday-Friday, 7:00 a.m. to 4:00 p.m. on-site at our RSA Landscape building in downtown Montgomery.

The above statements are intended to describe the general nature and level of work performed by this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

SPECIAL NOTE: Not everyone who applies for this open position will be interviewed.

***Applicants hired by the State of Alabama (RSA) on or after January 1, 2012, will be subject to the E-Verify process pursuant to Act No. 2011-535.**

Link to application: <https://personnel.alabama.gov/Downloads/FillInStateApp202104.pdf>

Applications must be submitted to the Retirement Systems of Alabama, P.O. Box 302150 Montgomery, Alabama 36130-2150, Attention: RSA Human Resources Division, Suite 544

Email to RSA.HumanResourcesMail@rsa-al.gov or Fax: 334.517.7906

Application Submission Deadline: Tuesday, December 19, 2023 at 5:00pm

Salary Range: \$35,793.60 - \$59,865.60 annually

Starting salary will be based on qualifications and experience.

The Retirement Systems of Alabama is an Equal Opportunity Employer