



Datacenter User Access Request Form

Retirement Systems of Alabama

General Information

Contact Info	Enter Information Requested
New User	Yes <input type="checkbox"/> No <input type="checkbox"/>
Modification to Existing User	Yes <input type="checkbox"/> No <input type="checkbox"/>
Name and Email of User Requesting Access	4T
Company Name and Phone Number	4T
Security Clearance Sponsor Name, Phone Number, and Email <i>Sponsor must be a supervisory official over the requesting user.</i>	4T
Date Submitted	4T
Date Required	4T

Tenant or Contractor Approvals

Select the checkbox to indicate that the user has a copy of and agrees to abide by the RSA Data Center Operational Policy and Procedures and RSA Data Center Security Policy and Procedures.

User has received a copy of and agrees to abide by RSA Data Center Policies.

Access Request Details

Please select the appropriate access for the user. After you select the access, indicate if you want security added or removed. Also indicate which data center access room(s) you are requesting access to where applicable. If data center access is not applicable, a background check is not required.

Role	Action: Add or Delete	Datacenter Room #	Rack and Row #
Permanent Access			
Temporary Access			
Guest Access		NA	
Visitor		NA	
Sponsor Signature: _____		Date: _____	
User Signature: _____		Date: _____	

RSA Approvals:

RSA Official Use Only

DCMT Security Officer: _____		Date: _____	
DCST Security Officer: _____		Date: _____	
Role	Action: Granted or Removed	Datacenter Room #	Rack and Row #

Remarks:

4T