

RFP 22-0003

AL PEEHIP REQUEST FOR PROPOSAL FOR PEEHIP'S SELF-FUNDED OPTIONAL PLANS – DENTAL, VISION, HOSPITAL INDEMNITY, AND CANCER

Through the issuance of this Request for Proposal (RFP) the Public Education Employees' Health Insurance Plan (PEEHIP) is soliciting Proposals from qualified Bidders that can provide administrative only services for PEEHIP's self-funded Optional Plans - Dental, Vision, Hospital Indemnity, and Cancer. PEEHIP is looking for a single entity to administer all four self-funded Optional Plans. Bidders may not partner with another company to meet this requirement. The effective date for these plans is October 1, 2022. If interested and able to meet these requirements, PEEHIP appreciates and welcomes your proposal.

In order to participate in this procurement, follow the process below:

*Go to <http://www.proposaltech.com/home/app.php/register>. Enter your email address into the field provided. No registration code is necessary. Click "Begin Registration." If you already have an account with Proposal Tech it will be listed on the registration page, if you do not, you will be asked to provide company information. Once your account has been confirmed, check the appropriate box for the RFP you are registering for and click the "Register" button. An invitation will be mailed to you within fifteen minutes. If you have any questions regarding the registration process, contact Proposal Tech Support at 877-211-8316 x84.*

If you have questions about accessing this RFP, please contact Jennifer Slutzky at [jslutzky@segalco.com](mailto:jslutzky@segalco.com)

The contract term is for a three-year period beginning October 1, 2022. There will not be an extension of the contract period.

At minimum, three additional RFPs are being released separately from the Optional Plans RFP. They are:

- Comprehensive Medical
- Flexible Spending Accounts (FSA)
- Medicare Advantage and Prescription Drug (MA-PD)

Please note that Alabama PEEHIP has chosen to market the Medical, Flexible Spending Account (FSA), Optional Plans, and MA coverages separately. This RFP is **only** for the Optional Plans (dental, vision, hospital indemnity and cancer). Responses provided in this RFP should be for Optional Plans only. Any information which is provided by respondents, which pertains to Medical, FSA, or MA coverages (unless explicitly requested within the RFP) will not be considered in evaluation of this RFP. This includes attempts by vendors to provide fees that are contingent upon the additional award of business in connection with the Medical, FSA, or MA administration. If you are interested in proposing services for any of the three additional RFPs, you may do so independently under each distinct RFP.

PEEHIP reserves the right to award any service in whole or in part, if proposals suggest that doing so would be in PEEHIP's best interest. PEEHIP also reserves the right to issue no award, or cancel, or alter the procurement at any time. In addition, PEEHIP reserves the right to extend the proposed RFP period, if needed. Proposals containing the lowest cost will not necessarily be awarded as PEEHIP recognizes that factors other than costs are important to the ultimate selection of the provider or providers of their benefit plan.

Proposals provided in response to this RFP must comply with the submittal requirements set forth in later sections, including all forms and certifications, and will be evaluated in accordance with the criteria and procedures described herein. Based on the results of the evaluation, PEEHIP will award the contract to the most advantageous Bidder, based on the evaluation cost and capability factors set forth in the RFP. Any contract awarded hereunder shall be subject to the approval of the PEEHIP Board of Control and all appropriate PEEHIP and governmental officials in accordance with applicable state laws and regulations.

Each proposal shall be evaluated in accordance with the selection criteria and other relevant factors listed below:

- Value of the benefit plans and services, taking into consideration the requirements of the RFP, proposed services and any "value added" terms, conditions and service levels
- Cost of the proposed benefits and/or services
- Qualifications of the firm including financial capacity, staffing, and availability of staff to work with PEEHIP during Open Enrollment
- Bidder's experience with the appropriate plans; commitment to such plans; experience offering such plans to public sector employers
- Bidder's ability to educate and communicate with program participants
- Bidder's ability to minimize enrollee disruption

All Bidders must meet the general conditions set forth in this RFP and are asked to respond only to the specific questions asked.