

---

# RFP 21-006 Questions & Answers

---

1. **Section I.D, Section III.K.1, & III.L:** Will PEEHIP please clarify whether bidders are to submit the Cost Proposal (Section III.L) as part of the primary response document or as a separate document in a separate envelope (III.K.1)? **Our preference is for the Cost Proposal to be in a separate document in a separate envelope.**
2. **Section II.J:** If a bidder has an existing Master Services Agreement (MSA) and Business Associate Agreement (BAA) in place with PEEHIP, will those agreements remain in effect and/or be extended for the new contract term? **We would require a new contract to reflect the requirements and dates of the new RFP. Regarding the BAA, it can remain in effect or be extended as appropriate.**
3. **Section III.E:** Will PEEHIP please confirm that the 3-page limit mentioned in the Prior Experience section requirement only applies to the experience of the proposed staff and does not apply to bidders' responses to the specific areas of items 1-8? For bidders to thoroughly respond to the specific areas, additional space is needed. **The 3-page limit can be used for the experience of the proposed staff. However, PEEHIP does not want brochure excerpts and marketing literature in a bidder's proposal. This could result in a scoring reduction. Our preference is for this section's questions 1-8 be answered in 10 typed pages or less.**
4. **Section III.L:** Does PEEHIP want the pricing for market checks and a possible PBM procurement to be included in the hours/rates? Should bidders instead provide separate fixed fee pricing for these two services? **PEEHIP would welcome these services being represented as either or both hours/rates and fixed fee pricing. We ask that if the hours/rates option is used to represent pricing, that each of these two services be separated from other hours/rates in the cost proposal.**
5. **Section V:** Will PEEHIP provide bidders with Word/Excel versions of the PEEHIP sample contracts, forms, and questionnaire? **Word versions of the referred to RFP attachments will be posted to the RSA website on May 18, 2021. An Excel version of the Third-Party Questionnaire will be provided as well.**