

# Retirement Systems of Alabama Solicitation

<b>Solicitation</b> RFB 020 24000000602	<b>Document Phase</b> Draft	<b>Document Description</b> 2024 CHEVROLET TAHOE LS
<b>Procurement Folder</b> 1840811	<b>Creation Date</b> 10/11/23	<b>Print Date</b> 10/11/23

## Request for Bids

### CONTACTS

Contact	Name	E-mail	Phone
<b>Requestor:</b>	Katelen Allen	katelen.allen@rsa-al.gov	334-517-7130
<b>Issuer:</b>	Katelen Allen	katelen.allen@rsa-al.gov	334-517-7130
<b>Buyer:</b>	Katelen Allen	katelen.allen@rsa-al.gov	334-517-7130

**Bids will be accepted from:** 10/11/23

**to:** 11/02/23 4:00 PM

**Bids will be opened:** 11/03/23 10:00 AM

### TO BE COMPLETED BY VENDOR

**Information in this section should be provided as appropriate. Bid Response must be in ink or typed with original signature and notarization.**

1. Delivery: Can be made \_\_\_\_\_ days or \_\_\_\_\_ weeks after receipt of order.
2. Terms: \_\_\_\_\_ (Discounts are taken without regard to date of payment.)
3. Prices valid for acceptance within \_\_\_\_\_ days.
4. Vendor's quotation reference number, if any: \_\_\_\_\_ (this number will appear on the purchase order.)
5. E-mail address: \_\_\_\_\_ Internet Website: \_\_\_\_\_
6. General Contractor's License No: \_\_\_\_\_ Type of G.C. License: \_\_\_\_\_

Return invitation to bid:

\_\_\_\_\_  
Regular Mail

Retirement Systems of Alabama  
Director of Office Services  
P.O. Box 302150  
Montgomery, AL 36130-2150

\_\_\_\_\_  
Courier

Retirement Systems of Alabama  
Director of Office Services  
201 S. Union St  
Montgomery, AL 36104

### Signature and Notarization Required

I have read the entire bid and agree to furnish each item offered at the price quoted. I hereby affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding.

**Sworn to and**

\_\_\_\_\_  
VSS Vendor Number

\_\_\_\_\_  
Authorized Signature (Ink)

**Subscribed before me this**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Type/Print Authorized Name

\_\_\_\_\_  
Day of \_\_\_\_\_

\_\_\_\_\_  
Mail Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Toll Free Number

\_\_\_\_\_  
Term Expiration:

\_\_\_\_\_  
Phone Including Area Code

\_\_\_\_\_  
Fax Number



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## **BID RESPONSE INSTRUCTIONS**

- # **The following documents are part of this Invitation to Bid: Bid Response Instructions, General Conditions and Specifications of Bid, Bid Price Form, RSA Standard Terms and Conditions for Solicitations and Contracts, RSA Reservation of Rights and Requirements for ITBs and RFPs, State of Alabama Disclosure Statement, Certificate of Compliance with the Beason Hammon Taxpayer and Citizen Protection Act (Immigration Compliance Certificate), IRS Form W-9, and RSA Confidentiality and Non-Disclosure Agreement. All of these documents may be found on RSA's website at [www.rsa-al.gov/about-rsa/itb-rfp/](http://www.rsa-al.gov/about-rsa/itb-rfp/).**
- # **READ ALL TERMS, CONDITIONS AND SPECIFICATIONS**
- # **Label your bid response envelope with the BID NUMBER and OPENING DATE. Bids not identified may be rejected.**
- # **Submit your bid on time. ALL LATE BIDS WILL BE REJECTED. The Retirement Systems of Alabama assumes no responsibility for bid responses that are late due to the U.S. Postal Service, private courier service, or any other reason.**
- # **Bid responses must be signed and notarized. Signatures must be original, hand-written.**
- # **Bid pricing must be submitted on the attached Price Sheet without modification and must include all requested information.**
- # **Any errors or corrections to a bid response must be initialed.**
- # **Delivery date may be considered a factor in determining an award.**
- # **Any questions or clarifications concerning this bid should be directed to Katelen Allen at [katelen.allen@rsa-al.gov](mailto:katelen.allen@rsa-al.gov). Bidders should only consider written information provided by RSA Office Services when completing this bid.**
- # **STATE LAWS: All bidders are responsible for compliance with all laws and Executive Orders and opinions of the Attorney General of Alabama before doing business with a State Agency.**
- # **The Retirement Systems of Alabama is exempt from paying Federal Excise Tax, state and local sales tax.**

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**Retirement Systems of Alabama  
2024 Chevrolet Tahoe LS 4WD  
ITB 020 2400000602**

The Retirement Systems of Alabama is soliciting sealed bids for the purchase of one (1) 2024 Chevrolet Tahoe LS 4WD according to the provided specifications.

The 2024 Chevrolet Tahoe LS 4WD shall come equipped with all standard equipment and accessories plus any options specified. All equipment will be factory installed unless otherwise authorized. Vehicle shall be delivered with two sets of keys. Vehicle must be free of dealership logos, decals, and advertising.

Dealer shall, at his cost, conduct the standard pre-delivery servicing of vehicle to include all lubricants and fluids. Pre-delivery servicing of the vehicle shall include a minimum of five (5) gallons of fuel.

The successful bidder shall be responsible for all title fees, as well as all other fees and charges, and shall furnish and deliver the prepaid certificate of title in the name of the Retirement Systems of Alabama as specified on the Purchase Order. Title shall change upon acceptance of the vehicle by the Retirement Systems of Alabama.

Warranty card and service policy must accompany vehicle when delivered to the Retirement Systems of Alabama. Warranty shall go into effect when the vehicle is put into service.

Vehicle must be delivered in new condition and meet all specifications with all charges for transportation prepaid by the vendor. The SHIP TO address is 201 S. Union Street, Montgomery, AL 36104.

For a bid to be considered, the vendor must have a sales and service location in the State of Alabama for the specified make and model requested.

Bidders must be registered in the State of Alabama's AlabamaBuys to be considered for award. The RSA is unable to issue a purchase order or submit payment to vendors not registered. Visit [www.alabamabuys.gov](http://www.alabamabuys.gov) to register.

An award shall be made to the lowest responsible bidder meeting all specifications, terms, and conditions. The Retirement Systems of Alabama reserves the right to reject any or all bids.

Payment terms are Net 30 after vehicle delivery and receipt of correct invoice.

Bids must be received no later than **4:00 PM November 2, 2023**. Bids will be publicly opened November 3, 2023 at 10:00 AM in Room 574 of the RSA Headquarters Building located at 201 South Union Street, Montgomery, Alabama 36104.

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## SPECIFICATIONS

2024 Chev Tahoe LS 4WD with all standard equipment, accessories, and safety features. 18-inch alloy wheels, LED exterior lighting, rain-sensing wipers, heated side mirrors, side steps, keyless start, remote start, 3-zone automatic climate control, cloth seat trim, two 120-volt outlets, and power-adjustable front bucket seats.

Driver assistance features include forward collision warning with automatic emergency braking with pedestrian detection, lane-keeping assistance/lane-departure warning, rear seat reminder, front/rear parking sensors, and automatic high beams; 8-inch infotainment with wireless Apple CarPlay/Android Auto smartphone integration, Wi-Fi, USB ports (including Type-C), satellite radio, and Bluetooth.

Engine: Gasoline 5.3-liter EcoTech3 V8 with 10-speed automatic transmission

Option: Front Tag Bracket installed

Exterior Colors: Black

Interior Colors: Black

PLEASE NOTE THAT THERE ARE TWO ADDITIONAL DOCUMENTS LOCATED ON THE RSA WEBSITE ([WWW.RSA-AL.GOV/ABOUT-RSA/ITB-RFP/](http://WWW.RSA-AL.GOV/ABOUT-RSA/ITB-RFP/)) THAT CONTAIN TERMS AND CONDITIONS THAT APPLY TO THIS ITB. THOSE DOCUMENTS ARE: (1) STANDARD TERMS AND CONDITIONS FOR RSA SOLICITATIONS AND CONTRACTS AND (2) ADDITIONAL TERMS AND CONDITIONS RELATED TO RSA RESERVATION OF RIGHTS AND BID REQUIREMENTS. ALL BIDDERS ARE EXPECTED TO CAREFULLY REVIEW THOSE DOCUMENTS PRIOR TO SUBMITTING BIDS AND WILL BE BOUND BY THOSE TERMS AND CONDITIONS.

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**BID PRICE FORM**

<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>PRICE</b>
2024 Chevrolet Tahoe LS 4WD, standard features	1	EA	\$