

TEACHERS' RETIREMENT SYSTEMS OF ALABAMA  
AND  
EMPLOYEES' RETIREMENT SYSTEMS OF ALABAMA  
Hereinafter referred to as "RSA"  
MONTGOMERY, ALABAMA  
INVITATION FOR:

RFP for Facility Security Guard Services  
RE19-003  
Montgomery, Alabama

**GENERAL:** The Retirement Systems of Alabama is seeking qualifications submissions and proposals from qualified Security Guard Services Contractors for RSA real properties located across the state. Proposals will be received until 2:00p.m. CST 6.27.19, at which time the qualification and proposal submission period will be terminated.

Complete proposal packages are available upon request

**Description:** The scope of work will at a minimum include furnishing, management and supervision of security guards and related guard services. Additional areas of work may be encountered during the course of the work. The facilities include:

- 10 parking facilities
- In excess of 3.5 million sf of class A office space

More detail available at <https://www.rsa-al.gov/real-estate/>

**Qualification:** Interested firms must submit their proposal, three copies, in loose bound form with the following and other relevant information:

As a minimum include the following:

- Company history and office locations.
- Current service area/radius.
- Proposed project team identifying a full time dedicated project manager and team qualifications.
- Contractor teaming arrangements or subcontract arrangements are not allowed (except for specialty contractors or consultants).
- Business Entities must furnish copies of registration with the Alabama Secretary of State.
- Disclosure of ongoing litigation and claims history from the last five years.
- Current references from similar projects and customers.
- Evidence of experience with OnGuard and Avigalon and other systems currently in use by the Owner.

Information must be presented in the order listed above, indexed and tabbed. Other supplemental information may be presented at the end of the required information.

Brochures are discouraged and will not be considered as part of the submittal.

Submissions will be scored by a panel for best compliance with required items- best ability to immediately provide service, financial status/standing, highest quality of service personnel, and price as evaluated in the sole opinion of the panel.

**Proposal/Review/Award Timeline:**

- RFP announcement June 14, 2019
- Final proposals due, June 27, 2019
- Notice of Award, July 3, 2019

\*A follow up interview may be required based on the level of interest in the project and the quality of the submissions.

The RSA reserves the right to award any service in whole or in part, if proposals suggest that doing so would be in the best interest of the RSA. The RSA also reserves the right to issue no award or cancel or alter the procurement at any time. In addition, the RSA reserves the right to extend the published RFP period, if determined to be necessary by the RSA.

Submit questions and proposals to the following address:

Attn: Steve Timms  
Asst. Director of Real Estate Investments  
Retirement Systems of Alabama  
201 South Union Street  
Montgomery, AL 36130  
334-517-7200  
[steve.timms@rsa-al.gov](mailto:steve.timms@rsa-al.gov)

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