

## **PEEHIP RFP 26-004 HIPPA and Hitech Consulting**

### **Questions and Answers**

**Q:** Are Cover Pages, Table of Contents, Executive Summaries, and Compliance Matrices subject to the page limitation?

**A:** Yes.

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**Q:** Is there an incumbent currently performing this work? If so, please provide the name of the contractor, contract number, and value.

**A:** PEEHIP is not providing this information as part of the RFP.

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**Q:** Will PEEHIP be providing all equipment necessary, to include computers, workstations, etc. for contractor personnel to accomplish these tasks?

**A:** PEEHIP will not be providing equipment to contractors.

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**Q:** Can PEEHIP please provide all updates in red or a highlighted font within the amended solicitation to clearly demonstrate the exact changes made?

**A:** PEEHIP is not providing this information as part of the RFP.

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**Q:** Can PEEHIP please ensure that all questions provided to the PEEHIP are responded to? We understand that some may appear to be duplicates between vendors, however this ensures all questions are accounted for.

**A:** Yes

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**Q:** Can the proposal volumes be submitted in PDF format?

**A:** Yes

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**Q:** Can PEEHIP please confirm that all settings within the PEEHIP's PDF Reader will not automatically create links from URLs? Adobe Acrobat and Reader are programmed with default settings with "Preferences" to convert non-hyperlinked text, such as emails and links, into hyperlinks. As this is a setting for each individual's Adobe account, offerors should not be liable for automatic URL creations.

**A:** The PEEHIP will not confirm this.

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**Q:** Can PEEHIP please consider accepting electronic submittals/delivery via email in lieu of mail/hand delivery?

**A:** The PEEHIP will not accept electronic submittals/delivery via email in lieu of mail/hand delivery.

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**Q:** Page 10/46. Can PEEHIP please confirm that the 10-page limitation only applies to the responses for Section 2. Experience and sub-points a. Understanding of the Engagement through e. References?

**A:** That is correct.

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**Q:** Page 10/46. Can PEEHIP please consider increasing the page limitation to 15 pages to allow proposers to adequately address all requested information?

**A:** PEEHIP will allow an increase in the page limitation to 15 pages.

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**Q:** Page 14/46. Can PEEHIP please confirm whether the requested documents/attachments should be submitted with the responses to Section II Information Requested from Proposers, or as separate files?

**A:** The requested documents should be submitted along with the responses to Section II.

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**Q:** Page 11/46. Can PEEHIP please clarify if the requirement in Part e. References is for the same references as the Proposer References Form or if these are three (3) separate references?

**A:** The references required in Part e may be the same as references in the Proposer Reference Form.

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**Q:** Page 11/46. If these are for the same references, can PEEHIP please align the criteria listed in Part e. References with the items requested in the Proposer References Form?

**A:** Please respond to the criteria listed in Part e. You may provide that same information within the Proposer References Form.

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**Q:** Page 9/46. Can PEEHIP please clarify if this requirement only applies specifically to the “Minimum Qualifications” requirements or if this applies to the entire proposal?

**A:** The minimum qualifications apply to the entire proposal.

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**Q:** Page 9/46. Would PEEHIP consider removing this requirement if the team is able to meet the minimum qualifications listed?

**A:** PEEHIP will not remove the minimum qualifications requirement as stated.

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**Q:** Page 9/46. Would a health-benefits exchange satisfy this requirement?

**A:** A health-benefits exchange will not satisfy the requirement.

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**Q:** Page 9/46. Will a different type of covered entity satisfy this requirement?

**A:** A different type of covered entity will not satisfy the requirement.

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**Q:** Page 13/46. Can PEEHIP please provide details as to how the IT Questionnaire will be scored?

**A:** The IT Security Questionnaire will be reviewed and scored by the PEEHIP’s IT security staff. The score will consider the adequacy, completeness, and clarity of the proposer’s responses, as well as the proposer’s demonstrated ability to safeguard confidential and sensitive information.

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**Q:** If all details are provided in the order requested, may offerors adjust the formatting of the provided attachments to ensure adequate room for responses (specifically the Proposer Profile Form and the Proposer References Form)?

**A:** Yes, you may adjust the formatting of required attachments.

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**Q:** In order to effectively respond to the solicitation, can PEEHIP please provide a one-week extension once the Q/As are posted?

**A:** PEEHIP will not provide a one-week extension.

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**Q:** What prompted RSA to issue this RFP at this time?

**A:** The current contract is approaching expiration.

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**Q:** Is this driven by a regulatory requirement, audit feedback, portfolio growth, or a contract coming up for renewal?

**A:** The current contract is approaching expiration.

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**Q:** Are the RFP timelines firm, or is there any flexibility?

**A:** The RFP timetables are firm.