Reminder
In preparation for our target Go-Live date of April 1, 2019, do not forget to practice updating your Administration and Account information. Our Sandbox environment is built for your agency to practice these transactions before Go-Live.

This includes:
- Office Location
- Contact Persons
- Users
- Payment Information

Important:
In addition to setting up your Payment Accounts, it is critical that you remove all Debit Blocks on your payment accounts by April 1st. To remove a Debit Block, you need to contact your financial institution and provide them with the ACH Company ID for the following types of transactions applicable to your organization:
- Employee / Employer: F636045055
- PEEHIP: G636045055
- RSA-1: H636045055

Training
Please click here to view some of our training videos for more information:

- Administration Menu Part 1
  This video covers:
  Payment Accounts and Office Locations

- Administration Menu Part 2
  This video covers:
  Contact Persons and Users

Support
We would love to hear from you! For additional support, please contact an Employer Services Representative.
- Phone: 334-517-7005
- Email: employer.services@rsa-al.gov