

TEACHERS' RETIREMENT SYSTEMS OF ALABAMA
AND
EMPLOYEES' RETIREMENT SYSTEMS OF ALABAMA
Hereinafter referred to as "RSA"
MONTGOMERY, ALABAMA
REQUEST FOR PROPOSALS FOR:

**Janitorial Services for the Retirement Systems of
Alabama
RE23-009**

Montgomery, Alabama

GENERAL: The Retirement Systems of Alabama is seeking proposals and qualification statements and materials from qualified vendors in order to provide Janitorial Services for RSA Properties located across the state. Proposals will be received until 2:00 pm CST 10.5.23, at which time the submission period will be terminated.

Complete RFP packages are available upon request and competition of a non-disclosure agreement (NDA)

Description: The scope of the work to be performed by a qualified janitorial contractor, is to provide miscellaneous janitorial services at various Retirement Systems of Alabama facilities. Additional areas of work may be encountered during the course of the work. The facilities include:

- In excess of 3 million sf of class A office space

More detail available at <https://www.rsa-al.gov/real-estate/>

Qualification: Interested firms must submit their proposal, three copies, in loose bound form with the following and other relevant information:

As a minimum include with your proposal the following:

- Company history, office locations, and physical locations of offices.
- Current service area/radius.
- Certification by the cleaning systems manufacturers.

- Copy of Alabama license and locality specific licensing required by each locality in the service area.
- Corporations must furnish copies of registration with the Alabama Secretary of State.
- Transition plan
- Completed copy of the completed NDA.
- Disclosure of ongoing litigation and claims history from the last five years.
- Nonresident proposers must furnish a legal opinion of any preferences granted to proposers in their state of domicile in the letting of public contracts.
- Current references from similar projects and customers, including but no limited to "square footage cleaned". Reference names and phone number.
- Completed proposal form

Information must be presented in the order listed above, indexed and tabbed. Other supplemental information may be presented at the end of the required information.

Brochures are discouraged and will not be considered as part of the submittal.

Submissions will be scored by a panel for best compliance with required items, best quality and ability to immediately provide service, financial status/standing and highest quality of service personnel. All judgements grade are made in the sole opinion of the panel. Price will be a factor but not sole determinant.

*A follow up interview may be required based on the level of interest in the project and the quality of the submissions.

The RSA reserves the right to waive technicalities.

Submit questions and proposals to the following address:

Attn: Steve Timms
Asst. Director of Real Estate Investments
Retirement Systems of Alabama
201 South Union Street
Montgomery, AL 36130
334-517-7200
steve.timms@rsa-al.gov
with copy to
heather.smith@rsa-al.gov
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