

## **Flexible Spending Account (FSA) Carryover Provision**

The PEEHIP FSA Carryover Provision allows members to roll over up to \$500 of unused funds remaining in their Health FSA at the end of the plan year into the next plan year to use for qualified medical expenses. The FSA Carryover Provision does not apply to the Dependent Care Flexible Spending Account (DCRA).

### **Frequently Asked Questions**

**1. What is a FSA Carryover Provision?**

It is an IRS approved provision that allows Health FSA participants to place up to a maximum of \$500 of unused funds from their previous year's FSA into the subsequent year's FSA.

**2. What if I have more than \$500 in my Health FSA at the end of the plan year?**

Any funds in excess of \$500 remaining in the Health FSA after the timely filing period deadline will be forfeited. In other words, you will lose the excess funds.

**3. What is the timely filing period?**

Members are allowed until January 15 following the end of the plan year to submit a reimbursement request for eligible expenses incurred by the end of the plan year.

**4. Is there a deadline to use the funds?**

Yes, the end of the plan year into which it is carried. In addition, you must remain an active employee to use funds.

**5. Am I required to re-enroll in the next plan year to use the carryover funds?**

No. A Rollover Only account will be set up for active members with available carryover funds that do not re-enroll in the subsequent plan year. Any funds remaining in the Rollover Only account at the end of the plan year will be forfeited.

**6. Does the carryover amount accumulate from year to year?**

No. The maximum amount a member can carryover is \$500 per plan year.

**7. Does the carryover amount reduce the \$2,700 maximum annual contribution?**

No. Members may still elect the full maximum annual contribution. The carryover funds will be added to the balance. Example: Member has a carryover amount of \$356 and elects an annual contribution amount of \$2,400 for the new plan year. The total amount available to use on qualifying medical expenses for the new plan year is \$2,756.

**8. What if I terminate, retire or go on a leave without pay before the end of the plan year?**

The account will cancel when your employer paid contributions end. You may request reimbursement for eligible expenses incurred within the plan year while you were an active employee.

**9. Must I maintain receipts and supporting documentation?**

YES. The IRS requires that all FSA transactions are substantiated, even if the FSA consists only of carryover funds. Most transactions are automatically substantiated based upon data received from claims filed through your PEEHIP coverage. On occasion you may be asked to provide additional documentation such as an itemized receipt or detailed explanation of benefits form to certify the reimbursement. Failure to provide additional documentation requested will result in you having to return the funds used.

**10. How do I know if I have carryover funds available?**

If you enrolled in the current plan year Health FSA during Open Enrollment, the carryover amount will be added to your new FSA account after the timely filing period deadline. You can check your balance at [www.myhealthequity.com](http://www.myhealthequity.com). If you enrolled in a Health FSA last plan year but did not re-enroll this plan year, you will be notified by HealthEquity, our FSA administrator, concerning your available carryover funds after the timely filing period deadline.

**11. When can I use the carryover funds?**

The carryover funds are made available approximately 1 month after the timely filing period deadline. Once carryover funds are added to the account you can submit a reimbursement request for any expenses that have been incurred during the new plan year and have not been reimbursed from any other source.

**12. I did not re-enroll in the current plan year and now have a Rollover Only account, can I use my Flex Visa debit card to access my funds?**

NO. If you did not re-enroll for the current plan year your debit card will be deactivated. You must submit a Reimbursement request along with supporting documentation to access funds.

**13. Is there a similar Carryover Provision that applies to the Dependent Care FSA (DCRA)?**

No. All expenses for the DCRA must be incurred by the end of the plan year. Any funds remaining in the DCRA after the timely filing period will be forfeited.

**14. Who should I contact if I have any additional questions?**

You can contact the plan administrator, HealthEquity at 877-288-0719. HealthEquity Customer Service is available 24/7 to assist you with all of your PEEHIP Health FSA and DCRA needs.