

Answer to Proposer Questions regarding RFP 14-013:

- Regarding “legal guidance” and “legal opinions,” PEEHIF understands that “Proposer” is not a law firm, and as such cannot render a legal opinion. “Proposer” should provide analysis and interpretation of current regulations as they apply to PEEHIF and updates on new regulations, court decisions and regulatory activities. PEEHIF’s primary intent of the provision outlined in the RFP is that PEEHIF requires direct access to the attorney who is providing that information, as opposed to junior staff who relays questions to the attorney, etc.
- How many training sessions and attendees should “Proposer” prepare for?
 - Three to four training sessions per year. Videotaping of the training will be performed by the RSA for new employees.
 - Attendance of one Board meeting annually is required, with the potential for one additional ad-hoc meeting to discuss current HIPAA risk level to the agency.
- Regarding contracting:
 - Is PEEHIF amenable to having a mutually agreed-upon limit of liability in its contract with the chosen vendor?
 - Per RSA\PEEHIF Legal, we would not anticipate that the contract would include a limit of liability.
- In addition to the specific services noted, does PEEHIF want a specific quote for general HIPAA consulting during the year or should that be assumed to be done on an ad hoc basis as the need arises?
 - General quote such include for training, policies, manual, handbook review and updates plus the annual risk assessment, board meeting attendance and BAA updates/review. Additional consulting services should be quoted as an ad-hoc hourly rate.