

09/08

**TEACHER AIDE SERVICE INFORMATION
TEACHER CORPS SERVICE INFORMATION
JOB CORPS SERVICE INFORMATION**

**Teachers' Retirement System of Alabama
P. O. Box 302150 ♦ Montgomery, AL 36130-2150
334-517-7000 or 877-517-0020
www.rsa-al.gov**

Act 93-768 and Act 98-385 allow an active and contributing member of the Teachers' Retirement System with ten (10) years of contributing membership service to purchase up to ten (10) years of service as a teacher aide, as a participant in the Teacher Corps Program, or as a participant in the Jobs Corps Program in the Alabama public schools. You may purchase credit for this service in increments of not less than one year (unless the total service or balance is less than one year). This service may be purchased at any time prior to the effective date of retirement.

The cost for this service is calculated based on the actuarial value of this service based on your age, average salary, total service at the time of your purchase, and the time remaining until your earliest retirement eligibility date. Your purchase will be audited after the close of the scholastic year in which the purchase is made and any necessary adjustments will be made based on any changes in the above parameters, which were used in the calculation.

If you wish to pursue the purchase of this service, please have the organization that employed you complete the attached certification form and return it to our office. Upon receipt of the completed certification form we will calculate your cost for any eligible service and notify you of the amount to remit. If you have any questions regarding this, please contact our office.

Enclosure: Certification Form

**CERTIFICATION OF TEACHER AIDE SERVICE
CERTIFICATION OF TEACHER CORPS SERVICE
CERTIFICATION OF JOB CORPS SERVICE**

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Acts 93-768 and 98-385 provide for the purchase of Teacher Aide, Job Corps, and Teacher Corps Service for which you do not have credit in TRS of Alabama or other public retirement program. The law stipulates that you must be an active and contributing member of TRS with at least ten (10) years of service to be eligible to purchase this service. You may purchase service in increments of full years up to a maximum of ten (10) years. The cost to purchase this service will be calculated by TRS upon receipt of this certification and you will be notified of the cost. This service must be purchased prior to your effective date of retirement or the opportunity will be lost.

PART 1 To BE COMPLETED BY THE MEMBER

Name

Mailing Address

City

State

Zip Code

TRS System for which you were an employee

PART II To BE COMPLETED BY THE EMPLOYER

Job Classification

TRS Member Entry Date

Please certify the following information by scholastic year (July 1 – June 30) for the period the above individual was employed by you in the job classification listed above.

School Year July 1 – June 30	Contract Salary	Actual Salary Paid	# Months Worked	# Months Contracted	Time Basis (Full $\frac{3}{4}$, $\frac{1}{2}$, $\frac{1}{4}$)

Authorized Official

Date