

Keeping my TRS Account Up-to-date

Why is it important to keep a current beneficiary designated?

By keeping your beneficiary(ies) designation current, there will be no possible loss of valuable benefits to your survivors. If you elected joint survivor options (Option 2 or 3) at the time of retirement, you may name a new beneficiary under either of the two following conditions:

1. If the named beneficiary dies before the retired member,
Or
2. There is a divorce between the retired member and the beneficiary

You should contact the TRS for information and forms or download them from our Web site. Generally, there will be a recalculation of the benefit amount for the retired member and beneficiary. The replacement beneficiary must be in place for at least two years to become effective. However, if you die within this two year period, no monthly survivor benefit is payable.

Why do I need to change my address with the TRS?

Having your current home mailing address on file with the TRS is very important. Many important documents are mailed to each member such as tax information, the *Advisor* and TRS Board of Control Election ballots.

If you receive your retirement check by mail and the TRS does not have your correct mailing address, your check will be delayed. Changing your address with the Post Office does not change your address with the TRS. Please report any change of address to the TRS either by [Member Online Services](#), in writing, either by letter or [Change of Notification](#) form.