

Form 10 - Application for Retirement

In order to file for retirement benefits, a member must complete [PART I, RETIREMENT APPLICATION PACKET](#). The law provides that an application for retirement must be filed with the Teachers' Retirement System Board of Control no less than thirty (30) days nor more than ninety (90) days before the first of the month in which retirement is to be effective.

The member must complete the PEEHIP INSURANCE AUTHORIZATION section on the back of the FORM 10 to authorize health insurance coverage. However, this section cannot be used as a PEEHIP enrollment form.

If a member is enrolled in the PEEHIP Hospital Medical Plan and one or more Optional Plans, he or she cannot drop the Optional Plan(s) until the Open Enrollment period.

The state allocation for retired members will pay the premium for two of the Optional Plans without a payroll deduction for those retired members enrolled in only the optional coverages. The member must indicate which coverages he or she wants to keep on his or her date of retirement